

JOB OPPORTUNITY

One (1) Project Staff (Academic Support Staff)

QUALIFICATIONS:

- At least a Bachelor's degree graduate of Communication Arts or Development Communication
- Good oral and written communication skills in English
- Research experience
- Has knowledge on Office applications (Publisher), Adobe Acrobat and Photoshop
- Can work independently with minimum supervision
- Has project management skills
- Must be active, energetic, and can do multi-tasking

The hired applicant will be assigned in the Dean's faculty office.

Interested parties should submit the following on or before 10 January 2022 at Faculty of Education, IMDPO Building, UPOU Headquarters, Los Baños, Laguna or email at lorelee.mones@upou.edu.ph :

- 1. Letter of application addressed to Dean Ricardo T. Bagarinao**
- 2. Curriculum vitae**
- 3. Valid transcript of records**